Animals in Science - Education Trust

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Information and Rules for Bursary Applicants- Revised October 2026

Applications may be made to AS-ET for an award to attend relevant courses and scientific training and other related CPD meetings in the UK and overseas. Awards may be applied for at any time of the year. Applications should be sent to The Secretary in accordance with the rules below. The Trustees policy on awarding bursaries can be seen on the Bursary page of the AS-ET Website.

Amount of each award

Each bursary application is considered on case by case basis by the AS-ET trustees. Applicants must demonstrate that they have sought a contribution to the cost of their course/study from other sources, usually the employer.

In the case of applications for the IAT Higher Education programmes the Trustees will consider applications for a maximum of two modules at a time. Funds will be released per module on evidence of successful completion of the previous module.

In the case of IAT Level 2 and 3 courses applications will be considered for modules at each level. Other applications (e.g. short courses, travel bursaries, higher degree courses, meetings, research projects) will be considered on a case by case basis.

Note: The number of bursaries AS-ET can grant in any year depends on the funds we have at our disposal.

Rules for applicants.

1. Applicants must normally be employed, or have recently been employed, as laboratory animal technical/care staff in Licensed establishments in the UK or the Republic of Ireland.
2. While UK or the Republic of Ireland applications take precedence, applications from laboratory animal technical/care staff based overseas will be considered providing:
    - There is a contribution of financial support from their employer
    - AS-ET has sufficient funds available for projected UK or the Republic of Ireland applicants
3. Awards are available for relevant meetings and courses within the UK and overseas and within/outside the country of residence of the applicant.
4. Applicants must attach supporting evidence for their application. This should be a paragraph of not more than 300 words.
5. Applicants will be informed of the decision as soon as possible.
6. Applications should be submitted to the Secretary of the Board of Trustees not later than six weeks prior to the meeting.
7. Funding will only be allocated to those applicants who can confirm that no other funding, or only part funding, is available. Applicants should normally supply the email address of their employer where requested on the form. In rare cases where applicants do not want to approach their employers, they should put their own email address in this box and attach a note explaining why they do not want their employers contacted.
8. Applicants should note that when a bursary is awarded a contract exists between AS-ET and the successful applicant. The applicant's side of the contract is to attend the course and complete all the required coursework in the time dictated by the course provider and to provide a report at the end of the course. AS-ET will pay the fee that is stated in the letter confirming the bursary.
9. Applicants must not apply to attend any course or event asserting an AS-ET Bursary until they have received written confirmation confirming the award

Payment of Bursary

Payment of successful bursaries will be made by the Secretary of the Board of Trustees.

The applicant should state the preferred method of payment at the time of the submission and to whom they are payable. Wherever possible AS-ET will pay the course provider directly.

If a successful applicant does not attend the meeting in part or whole, or does not complete the course, AS-ET reserves the right to reclaim any money provided.

Reports

Successful applicants for the awards will submit a report of the course or meeting to the Secretary of the Board of Trustees within one calendar month of completion. AS-ET reserves the right to publish that report on the AS-ET Website, in the AS-ET Newsletter, IAT Journal/Bulletin or similar within the same year of attendance at the meeting.

The reports are circulated to the people who donate to AS-ET so we can award bursaries. They will be interested to know how the course has contributed to the development of your career.

Publicity

The names of successful applicants and sums awarded to them may be published by AS-ET. The completed form should be submitted online.